



UNIVERSITY HOUSING – ARIZONA STATE UNIVERSITY

FAMILY RESIDENTS

2019-2020 SCHEDULE OF CHARGES AND DEADLINES

LIVING & DINING CONFIRMATION FEE

Description	Amount
<p>Living & Dining Fee - A Living & Dining fee is assessed to your ASU Student Account upon signing and submitting the University Housing License Agreement Contract. The Living & Dining Fee is nonrefundable and is applied each semester to all housing applicants who are not currently living on campus.</p> <p>This fee may be waived only if you have lived on campus for the entire preceding academic semester. If at any point in time during your enrollment at ASU, you resided off campus or do not attend classes during any previous academic semester, you are required to submit a new application to reside on campus and are thus responsible for this fee.</p> <p>If you are applying to for housing for the Fall 2019 semester, you must have lived on campus for the entire Spring 2019 semester to be considered for a waiver of this fee. If you are applying to for housing for the Spring 2020 semester, you must have lived on campus for the entire Fall 2019 semester to be considered for a waiver of this fee.</p> <p>If you are applying for summer housing, you must be living on campus for the entire spring semester in order to be considered for a waiver of this fee.</p>	\$175

PAYMENT

View Student Account: To view your student account, log onto My ASU and select the Finances tab.

Late Charge Assessment: Charges must be paid by the date due. University billings not paid by the date due are subject to late charges beginning at 30 days past due and continuing monthly until paid in full.

ASU Payment Plan: Students with an outstanding balance of \$500 or more of unpaid eligible ASU charges by the designated payment deadline will be automatically enrolled in the ASU Payment Plan. Students automatically enrolled will be responsible for the ASU Payment Plan fee billed to their student account. ASU does not withdraw students from classes during the current semester for nonpayment and students must withdraw before the semester or session starts if they decide to not attend. For further questions regarding automatic enrollment in the ASU Payment Plan or for assistance enrolling, you may contact the Student Accounts Office located in the Student Services building or online at <https://students.asu.edu/paymentplan>.

Delinquent Accounts: Individuals that accrue a past due balance in excess of one months rent may have their housing agreement cancelled and may be required to vacate their residence within 24 hours of the notice. Further delinquent accounts will be referred to outside collection agencies and will be reported to national credit bureaus. Should it become necessary for ASU to retain an attorney or collection agency to secure payment of any amount due, the debtor is responsible for paying all attorney’s fees court costs, and collection agency charges. Late fees may continue to accrue monthly or be assessed as a flat fee when accounts are transferred between agencies until the balance is paid in full.

RELEASE PROVISIONS OF ROOM ASSIGNMENT

Before Initial Check-In: All notices of cancellation must be submitted *directly* to housing@asu.edu from your student ASU email account. Students who submit a notice of cancellation that is received WITHIN 61 consecutive days from the date of initial assignment letter will not be charged a late cancellation fee. Cancellation Fees are assessed according to the initial booking that a student creates for each specific term - should this booking be cancelled and then a new booking created and then cancelled at a later time, the cancellation fee would still be assessed from the initial booking the student had. For cancellations received AFTER 61 consecutive days of initial assignment, a late cancellation fee will be assessed to the student’s account based upon the date it is received. See chart below for detailed information and specific dates.

Date Notice of Cancellation Received for Academic Year 2019-2020 Applications	Late Notification Charge
61 or MORE days to Move In	\$125
31 days to 60 days prior to Move In	\$300
30 days or less to Move In	\$500

After Initial Check-In: The University Housing License Agreement is a binding financial agreement; therefore, you must petition for release by submitting a **License Agreement Release (LAR)** Request. An *approved* LAR is required for

release from your housing assignment. Once your LAR request has been approved, you must personally complete the check-out process through ASU Housing as well. . If you are vacating your assigned space without an approved written release from University Housing, you will be held financially responsible for the entire term of the agreement, including the portion remaining after you vacate the room. If you are vacating your assigned space without an approved written release, you still must complete the check-out process through ASU Housing More information about the LAR Request process is available online at <http://housing.asu.edu/housing-resources/license-agreements/release>

rev 4/11/19